



Defenders of Children

SUPERVISED PARENTING TIME INTAKE & CONSENT FORM

*Please fill out the form entirely and return by email to:
jofierstein@defendersofchildren.org (before services can begin)*

Referral source: _____

Date: _____

SUPERVISED PARENT/GUARDIAN

NON-SUPERVISED/CUSTODIAL PARENT

Your name: _____

Name: _____

Date of Birth: _____

Date of birth: _____

Mailing Address: _____

Residence: _____

City _____ State _____ Zip _____

City _____ State _____

County _____ Is this your residence? Y N

Zip _____ County _____

Cell phone: _____

Cell phone: _____

Your email: _____

Email: _____

Relationship to child(ren): _____

Relationship to child(ren): _____

Current employer: _____

Last known employer: _____

Do you have criminal/domestic violence history? Y N

Does parent have criminal/domestic violence history? Y N

Legal Decision Making Status? (Joint or sole) _____

Attorney's name, if applicable: _____

Attorney's name, if applicable: _____

Attorney address: _____

Attorney phone: _____

Attorney phone: _____

Attorney email: _____

Attorney email: _____

Child(ren)

1. Name: _____ Date of birth: _____

2. Name: _____ Date of birth: _____

3. Name: _____ Date of birth: _____

FEES AND COSTS

Fees and costs are payable as determined by court order or written agreement of the parties; if unspecified, the requesting party pays. Fees and costs must be paid in full one week prior to commencement of the services. *First and last sessions are payable at intake.* You must give at least 24 hours' notice to avoid any cancellation fees. "No shows" or late cancellations will be assessed the scheduled rate for full time and must be paid by the cancelling party prior to any subsequent sessions. All other fees and costs, if applicable, are pay-as-you-go. Such fees and costs are outlined below, are not limited to, and may include the following:

<u>Supervised Parenting Time</u>	
Supervised session (weekends have a 2-hour minimum) <i>(includes session notes following each visit)</i>	\$60/hour
<u>Therapeutically Supervised Parenting Time</u>	
Therapeutically supervised session (weekends have a 2-hour minimum) <i>(includes session report following each visit)</i>	\$85/hour
<ul style="list-style-type: none"> • Testimony (subpoena required) • Travel time & Mileage • Court costs • Meals & entrance fees, if any • Other costs incurred • No show/Late cancellations (cancelling party pays) 	<ul style="list-style-type: none"> \$200/hr. \$45/hr. & \$.58/mile <i>actual</i> <i>actual</i> <i>actual</i> Scheduled rate for full time

CONSENT TO SUPERVISION SERVICES

I, _____, do hereby authorize and give consent to Defenders of Children to provide services to the minor child(ren), _____ for the purpose of court-ordered, **Supervised Parenting Time**. I/We authorize Defenders of Children to investigate, review, and disseminate all information provided to Defenders of Children by the undersigned or others, relating to allegations of abuse and/or neglect involving the children. By signing this agreement, undersigned acknowledges that Defenders of Children's primary interest in this matter is the safety and well-being of the child(ren) and Defenders of Children will not align itself with any party, parent or guardian related to this matter although Defenders' staff will act to prevent harm to the child(ren), which may put them temporarily in conflict with an allegedly abusing or harmful parent or guardian. Defenders of Children determines that such alignment is in furtherance of the safety and well-being of the child(ren).

DISCLOSURE OF CONFIDENTIAL INFORMATION: While it is not the practice of Defenders of Children to disclose confidential information to others, we will make confidential information available to be used for the purpose(s) of current legal proceedings or for legal proceedings that may arise in connection with this/these child(ren) and this/these current issue(s). Thus, *all* supervision services are deemed NOT to be confidential.

I/We the undersigned have authority to give consent and/or have read and agree to the foregoing Guidelines for Parents, and Fees and Cost Agreement attached hereto and signed separately and are made part of this Consent for Service.

_____ Date / / 20 _____
Parent/Guardian Signature Name, please print

Guidelines for Parents

Parties acknowledge that they have read and received the following guidelines and agree to abide by them at all times on the Defenders of Children premises and during supervised parenting time sessions.

1. Encourage the child(ren)'s positive interactions with the other parent.
2. Comply with court orders including Orders of Protection (OOP). If you violate an OOP, we have to terminate services.
3. All communications with your child(ren) must be within eye and ear shot of the Supervisor.
4. Be polite. If you can't be polite, be cordial; if you can't be cordial, at the very least, be civil to the other parent and Defenders of Children staff.
5. Keep the Supervisor informed of any recent and/or new arrests, or law enforcement or Department of Child Safety (DCS) involvement.
6. **DO NOT** interfere with Supervisor's duties or instructions.
7. **DO NOT** dictate to Defenders of Children the terms of the sessions/supervision.
8. **DO NOT** stay on site. All non-supervised parent(s) and caregivers must leave the premises (including both parking lots adjacent to the building) for the duration of the supervised party's session.
9. **DO NOT** video or audio record the sessions, including before or after sessions. Unless specifically agreed to by the custodial parent, this includes Facetime, and similar videoconferencing applications.
10. **DO NOT** interrogate, threaten, tease, or harass your child(ren).
11. **DO NOT** criticize or name call the child(ren) or others, such as other parent, family members, etc.
12. **DO NOT** bully or attempt to control the other parent, family members, Supervisor, or Defenders of Children staff.
13. **DO NOT** ask the child(ren) information regarding the other parent, their spouse/partner, etc.
14. **DO NOT** discuss your family court case with your children.
15. **DO NOT** swear or use vulgar language.
16. **DO NOT** bring weapons of any kind including guns, knives, tasers, etc. on the premises.
17. **DO NOT** use hand signals, signs, whisper to the child(ren) or talk to the child(ren) in a language other than English.
18. **DO NOT** make promises to the child(ren) about gifts they will receive when they will return home with you or attempt to bribe them.
19. **DO NOT** attend any session while under the influence of alcohol, marijuana or any recreational drugs.

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staff@defendersofchildren.org

20. **DO NOT** physically discipline the child(ren) or touch them in an inappropriate way.
21. **DO NOT** take the child(ren) from the playroom/office without prior permission of the Supervisor, including to the bathroom. All bathroom visits for your child will be chaperoned by the Supervisor only, and never the supervised parent.
22. **DO NOT** bring other people to the sessions who have not been pre-approved by the supervision court order, and/or the custodial parent and Defenders' Supervisor.
23. **DO NOT** arrive more than 20 minutes late or the session will be terminated at your expense.
24. **YOU MAY** take pictures of the child(ren), with the exception of Facetiming other family members, etc. This time should be spent only between you and your child, and others who miss him/her will simply have to wait.
25. **YOU MAY** bring age-appropriate activities, games, toys, books, etc. which you will then take back home after the session.
26. **YOU MAY** bring small, inexpensive gifts without being excessive, and without being burdensome on the custodial parent. Inappropriate gifts, without prior approval of the custodial parent, might include a pet goldfish, a bicycle or a drum set. Games, toys, stuffed animals would all be reasonable. If clothes are provided, the child will not be allowed to try them on at the session, so please do not ask them to do so.
27. **YOU MAY** bring nutritious food/snacks or a meal if supervision occurs during mealtime.
28. **YOU MAY** help the child(ren) with their homework, school project, etc.
29. **YOU MAY** listen to age-appropriate music or watch age-appropriate shows/movies.
30. **YOU MAY** support the child in a sport, activity, hobby, etc. in which they are currently involved.

Lastly, it is not uncommon for parents to have disagreements throughout the course of the supervision process, with regard to scheduling and any number of other issues. Parents' inability to cooperatively come to agreements on these issues can result in additional fees (as charges will be incurred for excessive and/or inappropriate calls and emails to this office), postponement and/or cancellations of sessions, and most importantly, distress to the child(ren) involved. Please be advised that, for the purposed of supervised parenting time, this agency solely provides supervision service. That does NOT include acting as a policeman, counselor or mediator between you. This agency also cannot enforce a court order; if you have a problem with the opposite parent's adherence to your supervision order, you must direct those issues to the Judge, and not Defenders of Children. If you have an issue for the Case Manager, within appropriate parameters as Supervisors, please send an email (versus a phone call), as all communications between the Case Manager and the parties must be transparent; any email you send us will be responded to and copied to the opposite party (outside of harmless, basic scheduling issues). **Please do not excessively email staff with problems you have with the opposite party – it will result in accrued, additional fees.** We know this can be a stressful process, and are here to provide the highest quality supervision services for you and your child(ren).

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